

2018 Adopted Budget

GENERAL FUND

	EXPENSES	2018
400	Legislative	
400-105	Salary-Supervisors	\$9,375
400-331	Travel/Training Reimbursement	\$2,500
SUBTOTAL	SUBTOTAL	\$11,875
401	Executive	
401-110	Salary-Manager	\$80,000
401-112	Salary-Office Assistant	\$33,338
401-210	Office Supplies	\$4,500
401-213	Computer/Copiers/Printers/Supplies/PC Replacement Cycle	\$3,700
401-215	Postage	\$3,500
401-231	Gas-vehicle (Wex)	\$500
401-251	Vehicle Maintenance & Repairs	\$1,000
401-311	Codification of Ordinances	\$5,000
401-317	Software Maint Expense	\$5,000
401-321	Telephone/Communications (Comcast)	\$7,650
401-324	Cell Phones -Twp, PD & Tablets	\$5,100
401-331	Travel/Training	\$1,900
401-340	Advertising & Printing	\$3,000
401-342	Newsletter Fees	\$2,600
401-350	All Property/liability Insurance	\$51,000

	EXPENSES	2018
401-359	Manager Bond	\$3,400
401-360	Office Assistant Bond	\$3,400
401-374	Maintenance & Equipment Repairs	\$1,000
401-384	Copier Rental	\$4,400
401-420	Dues, Subscriptions,Memberships, Background checks	\$1,200
401-452	Contract IT Service	\$16,000
401-453	Website Design/Maintenance	\$750
401-520** moved to 456-520	Donations-Institutions (Library)	\$0
401-750	Minor Equipment Replacement-** IT Server CAPITAL BUDGET**	\$2,300
401-999	Payroll Paytime Fees	\$4,400
SUBTOTAL	SUBTOTAL	\$244,638
402	Treasurer	
402-110	Salary-Treasurer	\$42,739
402-311	Auditing Services	\$12,000
402-317	Software Maint/ Support	\$700
402-331	Travel/Training	\$250
402-350	Treasurer Bonds	\$6,806
SUBTOTAL	SUBTOTAL	\$62,495

	EXPENSES	2018
403	Tax Collector	
403-105	Salary-Tax Collector	\$25,525
403-110	Salary-Enumerator	\$0
403-210	Office Supplies	\$2,400
403-317	Tax Refund	\$300
403-353	Insurance & Bonding	\$1,000
SUBTOTAL	SUBTOTAL	\$29,225
404	Legal	
404-310	Solicitor -Labor	\$10,000
404-314	Legal Services-Solicitor	\$25,000
SUBTOTAL	SUBTOTAL	\$35,000
405	SECRETARY	
405-110	Salary-Secretary	\$42,298
SUBTOTAL	SUBTOTAL	\$42,298
408	Engineering	
408-313	General Engineering	\$21,000

	EXPENSES	2018
SUBTOTAL	SUBTOTAL	\$21,000
409	Building	
409-140	Salaries & Wages (Custodian)	\$18,405
409-220	Operating Supplies/Cleaning Supplies	\$4,000
409-361	Utilities-Electric	\$30,000
409-362	Utilities-Gas	\$20,000
409-364	Utilities-Sewer	\$1,500
409-366	Utilities-Water	\$5,000
409-373	Maintenance & Repairs (Rug service, light bulbs, filters, etc)	\$2,500
409-374	Equip Maintenance (Repairs to alarms, roof top units)	\$6,000
409-720	Parking lot Improvements **CAPITAL BUDGET**	\$0
409-730	Roof Restoration **CAPITAL BUDGET**	\$0
409-740	Major Equip Replacement	\$2,000
409-741	Minor Equip Replacement	\$3,500
409-750	Capital Expense-Building Generator **CAPITAL BUDGET**	\$0
SUBTOTAL	SUBTOTAL	\$92,905
410	Police	
410-112	Salary-Police Chief	\$99,483
410-113	Salary-Police Sergeant	\$97,353

	EXPENSES	2018
410-114	Salary-Police Officers	\$625,346
410-115	Salaries / DUI Patrol	\$0
410-140	Salary-Secretary	\$31,200
410-165	Medical & Promotional Tests	\$510
410-172	Holiday Pay-Chief	\$766
410-173	Holiday Pay-Sergeant	\$3,750
410-174	Holiday Pay-Officers	\$22,000
410-180	Overtime-Police Chief	\$1,000
410-181	Overtime-Police Sergeant	\$3,000
410-182	Overtime-Police Officers	\$20,000
410-200	Operating Supplies	\$2,000
410-210	Office Supplies	\$2,000
410-216	Firearms & Ammunition	\$1,000
410-220	Uniforms-Purchase & Badges	\$3,500
410-231	Gasoline, Oil, Grease	\$15,000
410-238	Uniforms-Cleaning & Repairs	\$2,500
410-251	Vehicle Maintenance & Repairs	\$8,100
410-270	Community Safety Projects	\$300
410-300	General Expenses	\$3,000
410-312	Management Consulting Services	\$12,000
410-314	Legal Services	\$1,000
410-317	Computer Programs / Software	\$12,500
410-327	Radio Equipment Maintenance	\$1,000
410-328	Radio Purchase/Upgrade	\$1,000

	EXPENSES	2018
410-331	Travel & Training	\$3,000
410-370	Electronic Speed Equipment Calibrations	\$1,000
410-420	Dues, Subscriptions & Memberships	\$1,000
410-740	Major Equipment Repair / Replace** Vehicle purchase moved to Cap B	\$3,000
410-750	Minor Equipment Repair / Replace	\$3,000
SUBTOTAL	SUBTOTAL	\$980,307
411	Fire	
411-195	Volunteer Firefighter Relief	\$51,603
SUBTOTAL	SUBTOTAL	\$51,603
412	Public Safety- EMT'S	
412-112	Salary- EMT'S Full Time	\$124,818
412-115	Salary- EMT'S Part Time	\$55,787
412-118	Salary- EMT'S Overtime	\$8,000
412-315	Medical Expenses-Physicals & drug screens	\$600
412-317	Software-Time & Attendance	\$0
412-331	Travel/Training-EMT'S	\$500
412-480	Background checks	\$100
SUBTOTAL	SUBTOTAL	\$189,805

	EXPENSES	2018
413	Code Enforcement	
413-110	Salary-Building Code Official	\$41,885
413-300	General Expenses-CE	\$0
413-310	Prof Services-Inspections	\$50,000
413-317	Software Maintenance	\$2,700
413-331	Travel/Training	\$500
SUBTOTAL	SUBTOTAL	\$95,085
414	Planning/Zoning	
414-310	Zoning Hearing Reporter/Transcript services	\$650
414-314	Zoning Hearing Board Solicitor	\$2,500
414-340	Advertising	\$1,000
	Zoning Revisions- Wireless DAS	\$5,000
SUBTOTAL	SUBTOTAL	\$9,150
415	EMA	
415-198	Salary-EMA Director	\$25,000
415-210	Office Supplies	\$500
415-231	Gas-Vehicle/Equipment	\$2,000
415-251	Vehicle Maintenance/Repairs	\$1,400
415-327	Radio Equipment-Upgrades/Maint	\$1,100

	EXPENSES	2018
415-331	Travel/Training	\$300
415-374	Fire Dept. Supplies	\$200
415-730	Equipment	\$1,000
415-740	Major Equipment	\$870
415-750	Minor Equipment	\$800
SUBTOTAL	SUBTOTAL	\$33,170
422	Animal Control	
422-450	SPCA	\$3,872
422-460	Animal Control Services/Enforcement	\$2,000
SUBTOTAL	SUBTOTAL	\$5,872
426	Recycling	
426-367	Trash bags	\$0
426-368	Recycle Bins	\$0
426-369	Recycle brochures/Forms	\$0
SUBTOTAL	SUBTOTAL	\$0
429	ON-LOT Program	
429-212	Certification Forms	\$200
429-215	Postage	\$200

	EXPENSES	2018
429-311	Professional Services-Inspections/Reimbursements	\$6,500
SUBTOTAL	SUBTOTAL	\$6,900
430	Public Works	
430-110	Salary-Road Master	\$57,562
430-112	Salary-Public Works-FT	\$113,237
430-115	Salary-Public Works-PT	\$25,000
430-180	Salary-Public Works-OT	\$10,000
430-200	Shop Supplies	\$3,800
430-231	Gas-vehicle	\$6,000
430-232	Diesel Fuel	\$20,000
430-235	Lubricants	\$1,500
430-238	Uniform cleaning & purchases	\$3,400
430-239	Safety Equipment	\$500
430-251	Vehicle/Eq- Maint-Repairs-Parts/Tires	\$35,000
430-260	Small equipment & tools-purchase & repairs	\$2,000
430-300	General Expenses	\$3,000
430-327	Radio Equipment Maintenance & Repairs	\$4,000
430-329	Radio Equipment Installation	\$1,000
430-331	Travel/Training	\$500
430-384	Equipment Rental	\$10,000
430-470	CDL Drug & Alcohol Testing/ Shots/Physicals	\$500

	EXPENSES	2018
430-740	Major Equipment Purchase	\$0
430-750	Minor Equipment Purchase	\$4,000
SUBTOTAL	SUBTOTAL	\$300,999
431	Streets & Gutters	
431-237	Supplies	\$3,000
431-245	Stormwater-Culverts/Materials/Televising Lines	\$5,000
SUBTOTAL	SUBTOTAL	\$8,000
432	Winter Maintenance-Snow removal	
432-180	Snow Removal-OT	\$0
SUBTOTAL	SUBTOTAL	\$0
433	Traffic Control Devices Street Signs/Street Markings	
433-237	Replacement signs/posts (Billed out)	\$100
SUBTOTAL	SUBTOTAL	\$100

	EXPENSES	2018
438	Maintenance of Roads	
438-245	Highway Supplies/Maint	\$30,000
438-313	Engineering-Roads & Bridges - additonal culvert work	\$15,000
438-750	Minor Equipment	\$1,000
SUBTOTAL	SUBTOTAL	\$46,000
439	Road Construction	
439-313	Engineering-Road Construction	\$5,000
439-245	Construction and Rebuilding Projects Supplies	\$0
SUBTOTAL	SUBTOTAL	\$5,000
440	Utilities	
440-110	Salary- Utility Supervisor & Helper	\$19,427
440-210	Utility-General Supplies	\$500
440-215	Postage	\$200
440-231	Sewer Department-Vehicle Gas	\$0
440-237	Supplies-Traffic signal repairs & parts	\$1,000
440-313	Engineering- MS4- MS4 and Stormwater	\$7,000
440-361	Street Lights-Electricity	\$12,300

	EXPENSES	2018
440-363	Fire Hydrants	\$56,000
440-368	MS-4 Storm water fee-Chesapeake bay (5 years)	\$56,000
440-450	Traffic Light Service/certification/Maint	\$1,500
SUBTOTAL	SUBTOTAL	\$153,927
452	Culture-Recreation	
452-540	Contributions-Non Government-Tri-Township Park/Recreation Commis	\$0
SUBTOTAL	SUBTOTAL	\$0
456	Library	
456-520	Donations-Institutions (Library)	\$6,000
SUBTOTAL	SUBTOTAL	\$6,000
471	Debt Service-Principal	
471-200	2010-Refinanced/2016 Bond Principal Payment-Building	\$235,000
471-740	Refinanced PIB Loan @BBT-Peoples 2016 GO Bond	\$246,000
471-750	Principal Payments-TAN	\$0
SUBTOTAL	SUBTOTAL	\$481,000

	EXPENSES	2018
472	Debt Service-Interest	
472-200	2010-Refinanced/2016 Bond Interest Payment-Building	\$42,272
472-740	Refinanced PIB Loan @ BBT-Peoples 2016 GO Bond	\$21,107
472-750	Interest Payments-TAN	\$0
SUBTOTAL	SUBTOTAL	\$63,379
481	Employer Paid Benefits	
481-192	FICA/Medicare Match	\$120,750
481-194	Unemployment Compensation Insurance	\$14,000
SUBTOTAL	SUBTOTAL	\$134,750
483	Pension Plan	
483-100	Police Pension Payment	\$263,054
483-300	Non-Uniform Pension Payment	\$209,648
SUBTOTAL	SUBTOTAL	\$472,702

	EXPENSES	2018
484	Worker's Compensation	
484-195	Workers Compensation Insurance -Twp	\$93,059
484-196	Workers Compensation Insurance -Fire Co.	\$22,863
SUBTOTAL	SUBTOTAL	\$115,922
486	Medical Insurance	
486-196	Health Insurance	\$474,378
486-198	Dental/Vision Insurance	\$23,800
486.199	Life & Disability Insurance	\$10,500
486-200	Insurance Deductible payments (Highmark)	\$26,000
SUBTOTAL	SUBTOTAL	\$534,678
489	Unclassified Expenditures	
489-000	Unclassified Expenses	\$0
489-100	Bank adjustments/Errors	\$0
SUBTOTAL	SUBTOTAL	\$0

	EXPENSES	2018
492	Interfund Operating Transfers	
492-950	Transfer to Operating Reserve Fund	\$205,227
492-300	Transfer to Capital Reserve Fund	\$91,000
	CONTINGENCY	\$52,211
SUBTOTAL	SUBTOTAL	\$348,438
	Total Expenses	\$ 4,582,223